



Working Together For Our Patients

Phone: 415-861-4146 Fax: 415-861-0653

Documentation for Orthotic & Prosthetic Services

Medicare Requirement: The MD has to be included in the documentation process.



There must be an entry in the patient's medical record for the product being prescribed. These entries can be written and signed by the NP or RN, **however, the entry must also have the approving MD signature.**



The medical record must contain a history of the diagnosis and symptoms for which the equipment is being ordered.



The entry must contain **specific reasoning** for the equipment prescribed and what it will accomplish.



The entry must be documented **on or within 6 months** prior to the prescription date.

Custom-Made Devices

If the equipment or device being ordered is to be custom-made, the physician's records must indicate **why an off-the-shelf item will not work** for the patient.

Per Medicare's most recent publication, for orders after October 1, 2013, a **FACE-TO-FACE** visit with the physician must be documented in the beneficiary's medical records.

For more information, please visit:

<https://med.noridianmedicare.com/web/jddme/policies/lcd/active>

Diabetic Footwear

Medicare covers therapeutic shoes and inserts for persons with diabetes. However, in order for these items to be covered for your patient, **the following criteria must be met:**

I. **Medical records that describe at least one of the qualifying conditions:**

- Foot deformity
- Callus or Ulcers and where it is located, current or history
- Type of foot amputation
- Symptoms or signs of peripheral neuropathy
- Specifics of poor circulation in feet

II. **Diabetic Statement:**

- Completed and signed by "Certifying Physician"
- The certifying physician must have an **in-person** visit with the beneficiary during which diabetes management is addressed within 6 months prior to delivery of the shoes/inserts.

III. **Detailed Prescription:**

- The patient's name
- Item requested
- Diagnosis
- Signed and dated by the MD

If you have any questions, please call SFPOS @ 415-861-4146. Thank You